

SHIMPLING VILLAGE HALL COMMITTEE MEETING

Minutes Meeting – Monday 4th December 2023, Shimpling Village Hall, 8pm

Present: Chairman: Nathalie Brown, Treasurer (plus minutes): Jenny Pine, Bernard Essery, Jim Lucas, Tina Campan and Liz Brunwin (PC Rep) **Apologies** received from Carol Squire

1. **Minutes of meeting 16th October**, were read and signed off as a true record. There were no matters arising that are not dealt with below.
2. **Chairman's report:** Nathalie reported that the regular weekly events were reasonably well attended and hopefully they will become more established going forward. She was very pleased with the Quiz night held in November and the Silver Workshop in October. She also confirmed that Pantomime rehearsals were going well and performances are planned in SVH during the first week of March 2024, with all profits being retained by Shimpling VH.
3. **Finance Report:** Jenny reported that the bank balance at the end of November was £3278 and if her forecast is accurate, we may have a balance in the region of £4,000 by the end of March excluding Panto profits. Bernard noted that the hard work put in by committee members had resulted in this healthy bank balance. Jenny said that it would soon reduce if without the weekly regular bookings. She reported that the Quiz night cleared £234.25 profit including the raffle proceeds of £125. Attendance of the monthly film night fluctuated but generally bought in £60-£70. There was some discussion about choice of films, but the conclusion was it is hard to please everyone however it is enjoyed by those who regularly attend and we should continue showing films on the third Tuesday of each month. Budget Report as at 30/11/23 attached.
4. **Hall bookings** – see events schedule attached – no changes. There have been two bookings from villagers in November bringing in an extra £64. Jenny is managing the diary until Carol returns from New Zealand on 4th January. Carol will take on invoicing as well as all bookings from January 2024.
5. **Future VH Events:** Christmas Party for Children 16th Dec 2 – 5pm with Santa, games and refreshments, Natasha, Liz, Jenny and Tina all available to help, Carol has left a 'pass the parcel' in the storeroom, other suggestion 'Hats/Statues Game' (Tina), decorating Biscuits (Liz). Film Night 19th Dec – to include mulled wine and mince pies, Jenny to provide film 'Your Christmas or Mine'. Pantomime 1st week March 2024 and Shimpling Celebrates May 2024. Bernard had not been able to get a firm date from his contact re Digital/Tech Session but would endeavour to get this off the ground in the new year. We discussed a few potential events, another summer dance, 50/50 Spring Sale Trail etc. Jenny reported that the PCC had embarked on a fund-raising campaign for the East Window and we should discuss 2024 events with them to avoid clashes.

6. **Maintenance & improvement of the hall:** Nathalie reported that we would have to wait for the VH lease to be renewed before embarking on major improvement plans. Her top priorities were an extra set of exterior double doors and solar panels on the roof. Carol had obtained a quote for replacement exterior lights (drive and car park) from RZ (Anthony), it was felt that this could wait until she returns in the new year. The fire exit lights and entrance hall lights (inside and out) are all working. Bernard recommended that improvements to the acoustics of the hall would be helpful.
7. **Health & Safety** – Bernard had been shown the fire alarm system controls etc and was happy to be the designated fire officer now that monthly checks are required for compliance with fire regs. He said that he would renew the Fire Assembly Point sign.
8. **Any other business** – Notice boards and publicity of events were discussed in the light of the quantity of flyers and posters from various villages and organisations. We talked about displaying the Village Hall Events Calendar separately or at least more prominently – to be discussed at the next meeting.

Dates of regular meetings: 4th Monday of every other month at 8pm

2024

22nd January

25th March

20th May – AGM

22nd July

23rd September

25th November