

SHIMPLING PARISH COUNCIL

**RISK ASSESSMENT
VILLAGE CLEAN UP MORNING**

POTENTIAL HAZARDS	CONTROL	GROUPS OF PEOPLE WHO COULD BE AT RISK	RISK LEVEL AND ACTION TO IMPROVE RISK LEVEL
Broken glass	All helpers to wear gloves and remove using litter picker or brush and shovel. Avoid any contact by hand and wrap within bagging	Children, adults, carers	Low. Supply litter pickers, brush, shovels and bags
Drug related litter and hypodermic needles	Leave and report to Parish Council representative on the day	Children, adults, carers	Low: Inform helpers before the litter picking event starts
Unknown liquids in containers	Leave and report to Parish Council representative on the day	Children, adults, carers	Low: Inform helpers before the litter picking event starts
Asbestos	Leave and report to Parish Council representative on the day	Children, adults, carers	Low: inform helpers before the litter picking event starts
Vehicles hitting helpers	Wear reflective waistcoats and always work facing oncoming traffic. Do not litter pick in conditions of poor visibility. Helpers should only collect litter from verges	Children, adults, carers	Low. Supply reflective waistcoats and advise helpers to collect facing oncoming traffic Advertise event in local community

	Advertise event in local community so that they are aware		
Falling into ditches	Do not collect litter from steep slopes where there is an increased risk of slips and falls if litter cannot be removed with a litter picker	Children, adults, carers	Advise not to collect litter in these areas if they cannot be removed with a litter picker
Scratches to face, eyes and skin from thorns and branches	Leave litter if there is any risk of this	Children, adults, carers	Advise helpers before the litter picking event starts
Objects with sharp edges	Leave and report to Parish Council Representative on the day	Children, adults and carers	Advise helpers before the litter picking event starts
Heavy objects	Move item only if it can be done without straining. Bend legs and keep back straight. Do not lift heavy items alone.	Children, adults, carers	Advise helpers before the litter picking event starts
Back injuries	Use litter picker to prevent constant bending and stretching	Children, adults, carers	Advise helpers before the litter picking event starts
Under 18 children	Must be accompanied by a parent or guardian. Unaccompanied children will not be permitted to join	Children, adults, carers	Advise helpers before the litter picking event starts
Dog mess	Wear gloves and pick up using dog poo bag which will be supplied by organisers on the day.	Children, adults, carers	Low: Make dog poo bags available on the day and advise use of gloves
General dirty waste	Gloves to be worn by all taking part. Hand washing advised at next opportunity after the event. Hand washing station to be available at HQ	Children, adults, carers	Low: provide disposable gloves to all on the day. Provide hand washing facility during and at the end of the event.

Communicable diseases and viruses	To adhere to current Government/NHS guidelines	Children, adults, carers	Low: Outdoors and social distancing can easily be adhered to.
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ACTIONS TO BE TAKEN TO REDUCE THE RISKS

- **Parish Council to brief helpers on the day pointing out potential hazards**
- **Ensure all helpers have high vis vests, litter pickers and disposable gloves**
- **Advertise event in advance**
- **Clearly display risk assessment on the day**